



**RULES OF ORGANIZATION AND OPERATION
of the Civic Movement "Construim ÎnCREDeRe" ("Building Trust")**

1. General Provisions

Article 1. Name and Profile of the Movement

- (1) The name of the Movement is the Civic Movement “Building Trust,” hereinafter referred to as “the Movement.”
- (2) The Movement is a civic platform for participation, dialogue, and cooperation among citizens, members of civil society, professionals from various fields, and representatives of communities in the Republic of Moldova and the diaspora.

Article 2. Nature of the Movement

- (1) The Movement is a civic, independent, nonpartisan, and non-commercial initiative.
- (2) The Movement operates on the basis of the voluntary participation of its members and supporters.
- (3) The Movement has no legal personality and does not carry out activities in its own name that require a distinct legal status.
- (4) To achieve its objectives, the Movement may collaborate with partner legal entities, including the “Building Trust” Foundation, which may act on behalf of and in the interest of the Movement, based on a mandate granted in accordance with these Bylaws.

Article 3. Legal Basis

- (1) The Movement carries out its activities based on:
 - a) The Declaration of Establishment of the “Construim înCREDeRe” Civic Movement;
 - b) these Rules of Organization and Operation;
 - c) the principles of democracy, civic participation, transparency, and public accountability;
 - d) the legislative framework of the Republic of Moldova applicable to the areas of civic participation, freedom of association, access to information, and civil society involvement in decision-making processes.
- (2) These Regulations establish the internal organizational structure, operating principles, and the rights and responsibilities of the Movement’s participants.

2. Mission, Vision, Values, and Objectives

Article 4. Mission

Version 1: The Movement’s mission is to create real spaces for dialogue between citizens, civil society, and authorities, to encourage civic participation, and to contribute to the promotion of public policies that are more transparent, accountable, and grounded in people’s real needs.

Article 5. Vision

A society based on trust, where citizens are united, heard, and engaged, and public institutions act with transparency, integrity, and accountability, contributing to a sustainable and inclusive European path for the Republic of Moldova.

Article 6. The Movement’s Values

The Movement is guided by the following values:

- a) trust and responsibility;
- b) transparency and openness;
- c) participation and inclusion;
- d) dialogue and cooperation;
- e) respect for diversity and pluralism of opinion.

Article 7. Objectives of the Movement

The Movement aims to:

- a) to bring citizens closer to decision-making processes and public institutions;

- b) to contribute to strengthening social cohesion by promoting dialogue, mutual trust, and collaboration among communities, social groups, and institutions;
- c) to contribute to a better understanding of the processes of reform and European integration;
- d) to support civic and community initiatives at the local, regional, and national levels;
- e) to promote solutions and recommendations regarding various issues facing our country's society;
- f) to promote the strengthening of trust and responsibility in society.

3. Operating Principles

Article 8. General Principles

The Movement operates on the basis of the following principles:

- a) voluntary participation;
- b) equality among members;
- c) consultation and participatory decision-making;
- d) independence from political parties;
- e) openness to cooperation with citizens, public institutions, civil society organizations, and development partners;
- f) transparency in communication and internal processes;
- g) mutual respect and ethical conduct.

Article 9. Political Non-Affiliation

- (1) The Movement is nonpartisan and does not support political parties or electoral candidates.
- (2) Members of the Movement may hold their own political views, but may not use the Movement's name, image, or platform for partisan promotion.

4. Members and Participation in the Movement

Article 10. Membership

(1) Any person who:

- a) shares the Movement's values, mission, and objectives;
- b) accepts the Founding Declaration and these Bylaws;
- c) freely and voluntarily agrees to participate.

(2) Participation in the Movement may take the form of:

a) Member – a person who joins the Movement, shares its values and objectives, and actively participates in its activities and internal processes.

The Member: participates in the Movement's meetings, consultations, and activities; contributes to the formulation of ideas, initiatives, and proposals; participates in the internal decision-making process, including by casting a vote; may elect and be elected to the Movement's coordinating bodies; contributes to promoting the Movement's values and objectives within the community; complies with the Founding Declaration and these Regulations.

b) A supporter or volunteer is a person who supports the Movement's activities on an occasional basis or in specific areas, without constant involvement in decision-making processes.

The supporter/volunteer: contributes to the organization and implementation of activities (events, campaigns, local initiatives, etc.); may provide logistical, administrative, communication, or community mobilization support; participates in the Movement's activities based on availability and interest;

has no voting rights in internal decision-making processes, except in situations where they are expressly invited to do so; supports the promotion of the Movement's initiatives within the community.

c) Associate Expert – a person who contributes to the Movement’s activities through professional expertise or specialized support, based on a flexible collaboration.

The associate expert:

provides expertise in areas relevant to the Movement’s work (e.g., public policy, facilitation, communication, research, community development, etc.); may participate in working groups, consultations, or thematic activities at the Movement’s invitation; contributes to the development of analyses, recommendations, positions, or strategic documents; may represent the Movement in specific contexts based on a mandate; has no voting rights in the decision-making process, unless they also hold the status of member; is not required to participate permanently in the Movement’s activities.

Article 11. Acquisition of Membership

(1) Membership is acquired by completing an application/declaration of membership and its acceptance by the Movement’s coordinating body.

(2) Founding members are the persons who sign the Declaration of Incorporation.

(3) A record of members is maintained in an updated internal registry.

Article 12. Members’ Rights

Members of the Movement have the right:

- a) to participate in the Movement’s activities, meetings, and consultations;
- b) to make proposals, recommendations, and initiatives;
- c) to participate in the internal decision-making process;
- d) to elect and be elected to the Movement’s internal bodies;
- e) to be informed about the Movement’s activities, positions, and decisions.

Article 13. Responsibilities of Members

Members of the Movement have the responsibility to:

- a) to comply with the Founding Declaration and these Bylaws;
- b) to promote the values and objectives of the Movement;
- c) to contribute, to the extent possible, to the Movement’s activities;
- d) to conduct themselves with respect, integrity, and constructive dialogue;
- e) not to harm the Movement’s image or credibility;
- f) to avoid conflicts of interest and to disclose them when they arise.

Article 14. Suspension or Termination of Membership

(1) Membership shall terminate by:

- a) voluntary withdrawal;
- b) prolonged inactivity, as determined in accordance with internal procedures;
- c) serious violation of the Movement’s values, objectives, or rules;
- d) misuse of the Movement’s name;
- e) death.

(2) The suspension or expulsion of a member shall be decided by the coordinating body, with the person concerned being informed and given the opportunity to present their point of view.

5. Organizational Structure

Article 15. Structures of the Movement

For the sake of proper internal organization, the Movement may have the following structures:

- a) The General Assembly of members;
- b) The Coordinating Council;
- c) The Coordinator or President of the Movement;
- d) The Secretary of the Movement;
- e) Thematic and/or territorial working groups, as appropriate, depending on needs.

Article 16. General Assembly

- (1) The General Assembly is the Movement's principal consultative and decision-making body.
- (2) The General Assembly consists of all members of the Movement.
- (3) The General Assembly has the following powers:
 - a) approves the general directions of activity;
 - b) to approve and amend these Bylaws;
 - c) elects and removes the Coordinating Council and the Movement's Coordinator;
 - d) reviews activity reports;
 - e) decides on essential matters regarding the organization and development of the Movement;
 - f) adopts public positions.

Article 17. Convening the General Assembly

- (1) The General Assembly shall be convened ordinarily at least once a year or whenever necessary.
- (2) The meeting may be convened by the Coordinator, the Coordinating Council, or at the request of at least one-third of the members.
- (3) The notice of the meeting shall be sent at least 5 business days in advance, indicating the date, time, format, location, and agenda.
- (4) The General Assembly may be held in person, online, or in a hybrid format.

Article 18. Quorum and Decisions

- (1) The General Meeting shall be quorate if at least half plus one of the members are present at the meeting.
- (2) If a quorum is not met, the meeting may be reconvened.
- (3) Decisions are generally adopted by consensus.
- (4) If consensus cannot be reached, decisions are adopted by a simple majority of the participating members, except for amendments to the Bylaws or the dissolution of the Movement, for which a two-thirds majority is required.

Article 19. The Coordinating Council

- (1) The Coordinating Council is the executive and coordinating body of the Movement, responsible for implementing decisions and ensuring its day-to-day operations.
- (2) The Coordinating Council consists of an odd number of members, determined by the General Assembly, appointed for a term of 3 years.
- (3) The composition of the Coordinating Council reflects, to the extent possible, the diversity of fields of expertise, social groups, and territorial representation.
- (4) The Coordinating Council has the following responsibilities:
 - a) ensures the implementation of the General Assembly's decisions;
 - b) coordinates the Movement's day-to-day activities and ensures their consistency;
 - c) contributes to defining strategic directions and proposes priorities for action;
 - d) initiates and develops partnerships with organizations, institutions, and other relevant actors;
 - e) coordinates the Movement's internal and external communication;
 - f) reviews and approves applications for membership in the Movement;
 - g) proposes the establishment and coordination of thematic or regional working groups;
 - h) monitors the implementation of the Movement's initiatives and activities;
 - i) supports the Movement Coordinator in the exercise of his or her duties;
 - j) ensures that members are regularly informed about activities and decisions adopted;
 - k) may adopt operational decisions between General Assembly meetings, within the limits of the mandate granted.

Article 20. Functioning of the Coordinating Council

- (1) The Coordination Council shall meet in regular sessions, as a rule, at least once a month, as well as in special sessions, whenever necessary.
- (2) Meetings of the Coordinating Council may be held in person, online, or in a hybrid format.
- (3) Meetings are convened by the Movement Coordinator or at the request of at least one-third of the Council members. The notice of the meeting is sent out with the agenda and relevant materials.

- (4) The Coordinating Council has a quorum if a majority of its members are present at the meeting.
- (5) Decisions of the Coordinating Council are generally adopted by consensus. If consensus cannot be reached, decisions are adopted by a simple majority vote of the participating members.
- (6) In urgent situations, decisions may also be adopted through electronic consultation (email, online platforms), in accordance with the principles of transparency and the provision of information to all members.
- (7) The proceedings of the Coordination Council's meetings are recorded in minutes or summary notes.
- (8) Members of the Coordinating Council are required to actively participate in meetings and contribute to the fulfillment of their assigned duties. In the event of repeated absences (at least 3 meetings missed without justification) or a lack of involvement as determined by the Coordinating Council, the General Assembly may decide to replace them.
- (9) Members of the Coordinating Council shall exercise their mandate in the interest of the Movement, in accordance with the principles of integrity, impartiality, and responsibility, and shall avoid any conflict of interest.

Article 21. Movement Coordinator

- (1) The Movement Coordinator is appointed by the General Assembly for a term of 3 years.
- (2) The Coordinator supports the organization, development, and dynamics of the Movement's activities, contributes to maintaining a coherent strategic direction, and represents the Movement publicly, based on the mandate received.
- (3) The Coordinator:
 - a) convenes meetings;
 - b) facilitates internal dialogue;
 - c) monitors the implementation of decisions;
 - d) ensures the public representation of the Movement, together with other authorized persons;
 - e) presents briefings and activity reports;
 - f) contributes to defining and updating the Movement's strategic directions, in consultation with members and the Coordinating Council;
 - g) proposes priorities for action and strategic initiatives, depending on the social, political, and institutional context;
 - h) initiates and develops partnerships with organizations, public institutions, and other relevant actors, at the national and international levels;
 - i) ensures the Movement's public positioning and visibility as a relevant actor in its field of activity;
 - j) facilitates the strategic planning process and monitors progress toward achieving the Movement's objectives;
 - k) identifies opportunities for the Movement's development, including network expansion, internal capacity building, and diversification of activities;
 - l) may propose the launch of campaigns, initiatives, or dialogue platforms in accordance with the Movement's mission and values.

Article 22. Secretary of the Movement

- (1) To ensure the administrative functioning of the Movement, a Secretary of the Movement shall be appointed.
- (2) The Secretary is appointed by the Coordinating Council from among the members of the Movement for a term of 3 years.
- (3) The Secretary carries out their duties in coordination with the Movement Coordinator and the Coordinating Council.
- (4) The Secretary has the following duties:
 - a) ensures the organization and convening of meetings;
 - b) manages the Movement's internal communications;
 - c) maintains records of members and thematic, sectoral, or territorial working groups
 - d) prepares minutes or summary notes;
 - e) supports the work of the Coordinating Council and the Coordinator;

f) represents the Movement in external activities, based on the mandate provided by the Coordinator or the Council.

Article 23. Working Groups

(1) To achieve its objectives, the Movement may establish thematic, sectoral, or territorial working groups.

(2) Working groups are established upon the proposal of the Coordinating Council or the members of the Movement and are approved by the Coordinating Council.

(3) Each working group operates based on a clear mandate that establishes its purpose, objectives, duration, and expected results.

(4) Working groups are coordinated by a coordinator appointed by the group members or by the Coordinating Council, depending on the group's specific nature.

(5) Working groups may include members of the Movement, supporters/volunteers, and associated experts, depending on their expertise and interest.

(6) Working groups have an advisory role and may, as appropriate, also be responsible for implementing specific initiatives or activities.

(7) The working groups shall perform the following duties:

a) analyze relevant topics and areas of activity;

b) formulate proposals, recommendations, and positions;

c) contribute to the drafting of documents, analyses, or action plans;

d) organize consultations and facilitate dialogue on the topics addressed;

e) may support the implementation of initiatives approved by the Movement's structures.

(8) The results of the working groups' activities may include, as appropriate: position papers, policy proposals, analyses, action plans, or other documents relevant to the Movement's activities.

(9) The working groups report periodically to the Coordinating Council and, as appropriate, to the General Assembly, regarding the activities carried out and the results achieved.

(10) The work of the working groups is based on voluntary participation, collaboration, and the use of the expertise of the Movement's members and collaborators.

6. Transparency, Ethics, and Conflict of Interest

Article 24. Internal Transparency

(1) Members of the Movement are periodically informed about the activities, initiatives, and decisions adopted.

(2) Essential internal documents, including these Bylaws and major decisions, are communicated to members through internally established channels.

Article 25. Ethical Standards

(1) In its activities, the Movement promotes mutual respect, civilized dialogue, integrity, and inclusion.

(2) Abusive, discriminatory, defamatory, or aggressive behavior is prohibited within the Movement.

(3) Every member is obligated to contribute to maintaining a climate of trust and collaboration.

Article 26. Conflict of Interest

(1) Members of the Movement are required to disclose any personal, professional, political, or material interest that may influence their objectivity in the decision-making process.

(2) In the event of a conflict of interest, the person concerned shall abstain from participating in the adoption of the decision in question.

7. Resources and Support

Article 27. Resources of the Movement

(1) As a structure without legal personality, the Movement may operate on the basis of voluntary contributions in kind, expertise, time volunteered, premises made available, pro bono services, and other legal forms of support.

- (2) If the management of financial resources is necessary, members may decide to collaborate with a partner legal entity or to establish a separate legal entity, in accordance with the law.
- (3) For the purpose of implementing activities that require the existence of a legal entity (including the management of financial resources, the conclusion of contracts, applying for projects, or representation in legal relations), the Movement may authorize the “Building Trust” Foundation or other partner legal entities to act on its behalf and in its interest.

Article 28. Representation by Partner Legal Entities

- (1) In order to achieve its objectives, the Movement may authorize a partner legal entity to act on its behalf and in its interest.
- (2) The “Construim Încredere” Foundation is recognized as a strategic partner of the Movement and may, based on a mandate:
- a) legal representation of the Movement’s initiatives;
 - b) the management of financial resources and the implementation of projects;
 - c) the conclusion of contracts, agreements, and partnerships;
 - d) relations with funders, public institutions, and other organizations, where legal personality is required.
- (3) The authorization of the “Building Trust” Foundation is granted by a decision of the Coordinating Council or the General Assembly, depending on the nature of the activity.
- (4) The activities carried out by the “Construim Încredere” Foundation on behalf of the Movement must be aligned with its mission, values, and objectives.
- (5) The “Construim Încredere” Foundation may not adopt public positions or make strategic decisions on behalf of the Movement without an explicit mandate.
- (6) The relationship between the Movement and the Foundation is based on principles of transparency, accountability, and respect for the autonomy of each entity.

8. Public Communication and Identity

Article 29. Public Communication

- (1) The Movement’s official positions are expressed by persons authorized to do so.
- (2) Members may express personal opinions, provided that these do not automatically represent the Movement’s official position.
- (3) The use of the Movement’s name, logo, or identity in public actions shall be in accordance with internally established rules.

9. Amendment of the Bylaws and Termination of Activities

Article 30. Amendment of the Bylaws

- (1) These Bylaws may be amended by the General Assembly.
- (2) Proposed amendments shall be sent to the members prior to the meeting at which they are to be considered.
- (3) Amendments shall be approved by a vote of at least two-thirds of the participating members.

Article 31. Termination of the Movement’s Activities

- (1) The Movement may terminate its activities by a decision of the General Assembly, adopted by a two-thirds vote of the participating members.
- (2) The Movement may also cease operations in the event of an objective impossibility to continue its activities.
- (3) Since the Movement does not have legal personality, the termination of its activities shall be recorded by an internal decision and by notifying the members.

10. Final Provisions

Article 32. Application of the Regulations

- (1) P These Regulations are approved by the Coordinating Council and shall remain in effect until their approval by the first meeting of the Movement's General Assembly. This meeting shall be organized no later than 12 months from the date of the Movement's establishment.
- (2) The first General Assembly shall amend these Regulations or approve them in their current form.
- (3) Matters not expressly provided for in these Bylaws shall be resolved by internal decision, in the spirit of the Founding Declaration, the Movement's values, and applicable law.